






DGM-Inventum

A new way forward

Conferences - Further trainings - Fairs

DGM-Inventum GmbH has been offering experience and contacts in the organization and implementation of events since 1978. The portfolio is constantly expanded and used by many thousands of participants*. The trademark is the individual preparation and support of each event. Reliability, creativity as well as technical possibilities are unique.

 13.500+ Participants	 36+ Conferences	 25+ Further Trainings	 155+ Exhibitors	 2.500h + Live-Streams
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*in 2021

On-site helpers for the realization of the EUROMAT congress and the DGM Day at the Goethe-University Frankfurt needed

You will support our team in the implementation of the [EUROMAT congress](#) (Subject Area Materials Science and Engineering - MatWerk) from 03 – 07 September 2023 and the [DGM Day](#) (08.09.2023). You will gain exciting insights into event management and the latest MatWerk topics. Get actively involved in a variety of tasks.

These tasks await you:

- Support of video or sound system in a conference room of the EUROMAT congress
- Carrying out preliminary technical check with authors
- Technical support of the event in English.
 - Activation of audio and video of the respective lecturer
 - Technical support of the Q&A session
 - Play pre-recorded videos
- Supporting the smooth event flow of the hybrid format (on-site in Frankfurt am Main & online).
- Assembly and disassembly of the event
- Welcome and reception of the participants

What you bring with you:

- Good organization and overview in stressful situations
- Quick comprehension independent and reliable work
- Good English language skills in word and speech
- Enjoy working in a team and confident in communicating with customers
- Experience in handling audio and video equipment is an advantage
- Ideally first experience with Zoom and MS Teams

This is what we offer you:

- Gain hands-on experience and get deep insight into hybrid conference operations
- Through your work, you will have access to the latest developments in the field of materials science and materials engineering as well as related scientific topics

Work period:

- 02 or 03 – until 07 or 08 September 2023 (also possible by the day)

Application Deadline:

- 15 March 2023

Work location:

- Goethe University, Westend Campus, Seminar Building, Theodor-W.-Adorno-Platz 5, 60323 Frankfurt
- An overnight stay at the Frankfurt Youth Hostel will be provided if needed.

Payment:

- The remuneration is 15.00 euros per hour.

Required Documents:

- Curriculum vitae, photo

Contact person:

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