




**DGM-Inventum**  
A new way forward

## Conferences - Further trainings - Fairs

DGM-Inventum GmbH has been offering experience and contacts in the organization and implementation of events since 1978. The portfolio is constantly expanded and used by many thousands of participants\*. The trademark is the individual preparation and support of each event. Reliability, creativity as well as technical possibilities are unique.

 <b>13.500+</b> Participants	 <b>36+</b> Conferences	 <b>25+</b> Further Trainings	 <b>155+</b> Exhibitors	 <b>2.500h +</b> Live-Streams
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\*in 2021

## On-site helpers for the realization of the DGM Day and the MSE Congress at the TU Darmstadt needed

You will support our team in the implementation of the [DGM-Tag](#) (26.09.2022) and the [MSE Congress](#) (Subject Area Materials Science and Engineering - MatWerk) from 27 – 29 September 2022. You will gain exciting insights into event management and the latest MatWerk topics. Get actively involved in a variety of tasks.

### These tasks await you:

- Support of video or sound system in a conference room of the MSE Congress
- Carrying out preliminary technical check with authors
- Technical support of the event in English.
  - Activation of audio and video of the respective lecturer
  - Technical support of the Q&A session
  - Play pre-recorded videos
- Supporting the smooth event flow of the hybrid format (on-site in Darmstadt & online).
- Assembly and disassembly of the event
- Welcome and reception of the participants

### What you bring with you:

- Good organization and overview in stressful situations
- Quick comprehension independent and reliable work
- Good English language skills in word and speech
- Enjoy working in a team and confident in communicating with customers
- Experience in handling audio and video equipment is an advantage
- Ideally first experience with Zoom and MS Teams

### This is what we offer you:

- Gain hands-on experience and get deep insight into hybrid conference operations
- Through your work, you will have access to the latest developments in the field of materials science and materials engineering as well as related scientific topics

### Work period:

- 26 – 29 September 2022 (also possible by the day)

### Application Deadline:

- 20 June 2022

### Work location:

- TU Darmstadt, Karolinenplatz 5, 64289 Darmstadt
- An allowance for out-of-towners to stay overnight will be provided if needed.

### Payment:

- The remuneration is 14.00 euros per hour.

### Required Documents:

- Curriculum vitae, photo

## Contact person:

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